

RESPECTFUL WORKPLACE

UNDERSTANDING AND PREVENTING HARASSMENT

A hostile work environment may be illegal, but it also can be a symptom of a much larger problem -- lack of respect in the workplace. This program starts with the minimum requirements of the law, and your organization's policy and procedure prohibiting harassment on the basis of sex, race, age, religion, national orientation, disability and sexual orientation. Going beyond the minimum, we bring in your organizational values, as well as the values of the participants, to begin the process of creating a respectful workplace.

WHO SHOULD ATTEND >>>

Executives, managers, supervisors, all employees.

PARTICIPANTS WILL LEARN >>>

- The causes of harassment, discrimination and retaliation
- Why most harassment and disrespect are unintentional
- The legal definition of harassment, discrimination and retaliation
- Your organization's anti-harassment policy and procedure
- How to apply the law and policy to specific case examples
- The manager's duty to prevent harassment
- The manager's duty upon receiving a complaint
- Legal remedies available to victims
- How to communicate boundaries and listen to others with respect
- Guidelines for creating a respectful workplace

FORMAT >>>

We offer management and employee versions of Respectful Workplace. These programs are highly interactive, using humor, stories, videos, small group discussion, and skill-building exercises to ensure deep learning and practical application. We feature excerpts from video programs to demonstrate common aspects of harassment and disrespect in short vignettes, and are the starting point for small group discussions and skill-building exercises. Our instructors are seasoned attorneys, experienced trainers, and skilled facilitators who use personal stories and appropriate humor to make this topic fun and interesting.

LENGTH >>>

One-half day



LEGAL TRAINING FOR MANAGERS
P.O. Box 2146, Santa Cruz, CA 95063
831.458.0500 | toll-free 800.458.2778 | fax 831.458.0181
www.FairMeasures.com | training@FairMeasures.com